

**Appendix 2 - Climate Action, Housing and Regeneration Policy and Scrutiny Committee
Work Programme 2023/24**

ROUND 1 7 June 2023		
Agenda item	Purpose	Responsible Cabinet Member and Executive Director
Cabinet Member Q&A	To update the Committee on key areas of work within its remit and the Cabinet Member's priorities.	Councillor Matt Noble, Cabinet Member for Climate Action, Regeneration and Renters Debbie Jackson, Executive Director of Growth, Planning and Housing Amy Jones, Director of Environment
Cabinet Member Q&A	To update the Committee on key areas of work within its remit and the Cabinet Member's priorities.	Councillor Liza Begum Cabinet Member for Housing Services Debbie Jackson, Executive Director of Growth, Planning and Housing
Retrofitting in Westminster	To review the Council's initiatives that seek to improve the processes of retrofitting in Westminster. To include the Retrofit Taskforce, MEES Plus Pilot, the Sustainable City Charter, stakeholders, and progress.	Councillor Matt Noble, Cabinet Member for Climate Action, Regeneration and Renters Debbie Jackson, Executive Director of Growth, Planning and Housing Amy Jones, Director of Environment
Council Owned Properties Retrofitting Plans	To review the Council's retrofitting plans for council-owned properties. To include; plans for working with residents, contractors and costs, the timeline of works across the Westminster, and a review of the retrofit show home.	Councillor Matt Noble, Cabinet Member for Climate Action, Regeneration and Renters Debbie Jackson, Executive Director of Growth, Planning and Housing Amy Jones, Director of Environment
Work programme	To review the work programme in light of events and recent discussions.	Linda Hunting, Policy and Scrutiny Advisor

ROUND 2 19 July 2023		
Agenda item	Purpose	Responsible Cabinet Member and Executive Director
Cabinet Member Q&A	To update the Committee on key areas of work within its remit and the Cabinet Member's priorities.	Councillor Matt Noble, Cabinet Member for Climate Action, Regeneration and Renters

		Debbie Jackson, Executive Director of Growth, Planning and Housing Amy Jones, Director of Environment
Cabinet Member Q&A	To update the Committee on key areas of work within its remit and the Cabinet Member's priorities.	Councillor Liza Begum Cabinet Member for Housing Services Debbie Jackson, Executive Director of Growth, Planning and Housing
The Housing Bidding and Allocation Process	To review the current procedures and policies for the housing bidding and allocation of council-owned housing for Westminster residents.	Councillor Liza Begum Cabinet Member for Housing Services Debbie Jackson, Executive Director of Growth, Planning and Housing
Green Bonds and Community Energy Projects	To review the Green Bonds initiative. To include; the annual emissions performance reporting of the Council to date, case examples and information about resident engagement community energy projects that benefit residents, and the Carbon Offset projects delivery.	Councillor Matt Noble, Cabinet Member for Climate Action, Regeneration and Renters Debbie Jackson, Executive Director of Growth, Planning and Housing Amy Jones, Director of Environment
Work programme	To review the work programme in light of events and recent discussions.	Linda Hunting, Policy and Scrutiny Advisor

ROUND 3 12 September 2023		
Agenda item	Purpose	Responsible Cabinet Member and Executive Director
Cabinet Member Q&A	To update the Committee on key areas of work within its remit and the Cabinet Member's priorities.	Councillor Matt Noble, Cabinet Member for Climate Action, Regeneration and Renters Debbie Jackson, Executive Director of Growth, Planning and Housing Amy Jones, Director of Environment
Cabinet Member Q&A	To update the Committee on key areas of work within its remit and the Cabinet Member's priorities.	Councillor Liza Begum Cabinet Member for Housing Services Debbie Jackson, Executive Director of Growth, Planning and Housing
Rough sleeping, homelessness, and the use of hostel accommodation across Westminster.	To review the Council's approach to rough sleeping, homelessness, and the use of hostel accommodation. To include; recommendations, strategies, trends, lessons learned, outreach, and data.	Councillor Liza Begum Cabinet Member for Housing Services Debbie Jackson, Executive Director of Growth, Planning and Housing
Work programme	To review the work programme in light of events and recent discussions.	Linda Hunting, Policy and Scrutiny Advisor

ROUND 4 30 November 2023		
Agenda item	Purpose	Responsible Cabinet Member and Executive Director
Cabinet Member Q&A	To update the Committee on key areas of work within its remit and the Cabinet Member's priorities.	Councillor Matt Noble, Cabinet Member for Climate Action, Regeneration and Renters Debbie Jackson, Executive Director of Growth, Planning and Housing Amy Jones, Director of Environment
Cabinet Member Q&A	To update the Committee on key areas of work within its remit and the Cabinet Member's priorities.	Councillor Liza Begum Cabinet Member for Housing Services Debbie Jackson, Executive Director of Growth, Planning and Housing
The Private Rented Sector Charter	To review the Council's plans to improve property and management standards in the private rented sector, increase opportunities for low-income households, and improve communications across the sector.	Councillor Matt Noble, Cabinet Member for Climate Action, Regeneration and Renters Debbie Jackson, Executive Director of Growth, Planning and Housing
The Climate Emergency Action Plan	To review progress of the Council's Climate Emergency Action Plan, including, actions for reducing carbon emissions across the Westminster, and working with businesses and residents.	Councillor Matt Noble, Cabinet Member for Climate Action, Regeneration and Renters Debbie Jackson, Executive Director of Growth, Planning and Housing Amy Jones, Director of Environment
Work programme	To review the work programme in light of events and recent discussions.	Linda Hunting, Policy and Scrutiny Advisor

ROUND 5 12 March 2024		
Agenda item	Purpose	Responsible Cabinet Member and Executive Director
Cabinet Member Q&A	To update the Committee on key areas of work within its remit and the Cabinet Member's priorities.	Councillor Matt Noble, Cabinet Member for Climate Action, Regeneration and Renters Debbie Jackson, Executive Director of Growth, Planning and Housing Amy Jones, Director of Environment
Cabinet Member Q&A	To update the Committee on key areas of work within its remit and the Cabinet Member's priorities.	Councillor Liza Begum Cabinet Member for Housing Services

		Debbie Jackson, Executive Director of Growth, Planning and Housing
The Infill Programme	To examine the Council's plans for underused and empty areas on our estates and the redevelopment and building of new properties.	Councillor Matt Noble, Cabinet Member for Climate Action, Regeneration and Renters Debbie Jackson, Executive Director of Growth, Planning and Housing
Church Street Regeneration Programme	To review the Church Street programme of regeneration the planning, procurement, and delivery.	Councillor Matt Noble, Cabinet Member for Climate Action, Regeneration and Renters Debbie Jackson, Executive Director of Growth, Planning and Housing
Work programme	To review the work programme in light of events and recent discussions.	Linda Hunting, Policy and Scrutiny Advisor

ROUND 6 22 April 2024		
Agenda item	Purpose	Responsible Cabinet Member and Executive Director
Cabinet Member Q&A	To update the Committee on key areas of work within its remit and the Cabinet Member's priorities.	Councillor Matt Noble, Cabinet Member for Climate Action, Regeneration and Renters Debbie Jackson, Executive Director of Growth, Planning and Housing Amy Jones, Director of Environment
Cabinet Member Q&A	To update the Committee on key areas of work within its remit and the Cabinet Member's priorities.	Councillor Liza Begum Cabinet Member for Housing Services Debbie Jackson, Executive Director of Growth, Planning and Housing
Supported Housing and Sheltered Housing	To review the current supported housing provision and the Council's policies for sheltered housing and identify the shortfalls and consider what can be done to address these and what interventions will be required in the future for Westminster residents.	Councillor Matt Noble, Cabinet Member for Climate Action, Regeneration and Renters Debbie Jackson, Executive Director of Growth, Planning and Housing
Work programme	To review the work programme in light of events and recent discussions.	Linda Hunting, Policy and Scrutiny Advisor

Unallocated items – this may either be substituted in for a substantive item elsewhere in the year or may be rolled over for future municipal years.

Councillor Liza Begum Cabinet Member for Housing Services	Councillor Matt Noble, Cabinet Member for Climate Action, Regeneration and Renters
Housing Anti-Social Behaviour - An update on the review of housing Anti-Social Behaviour procedures.	Westminster Builds - The Budget Scrutiny Task Group recommended the Committee review this in more detail and provide comments.
Housing Solutions Service.	The Climate Assembly – To review the progress which has been made by the Assembly.
	The Biodiversity Strategy - To consider climate action education in schools.
	The Carbon Impact Evaluation Toolkit
	To consider the Council’s procurement of contracts that have a direct impact on climate action and regeneration.

Proposed Briefing Sessions:

Councillor Liza Begum Cabinet Member for Housing Services	Purpose	Proposed Date
Mould and Condensation	To review the Council’s plans to address mould and damp in properties and considering these issues, also receive feedback from Housing Associations and RA’s how this is being tackled.	TBC
Councillor Matt Noble, Cabinet Member for Climate Action, Regeneration and Renters	Purpose	Proposed Date
Green Doctors	To provide Members with a briefing session or a Member Development Training session to gather information and review the service.	TBC

Forthcoming Written Reports/ Updates:

Councillor Liza Begum Cabinet Member for Housing Services	Purpose	Proposed Date
Building Regulations	To update the committee on the current regulations.	June 2023
RAPID App Technology	To review the new technology RAPID introduced by the Council to manage Council tenant information and communication and its functionality	July 2023
Fire Safety Regulations	To update the committee on the current regulations.	Sept 2023
Intermediate Housing Regulations	To update the committee on the current regulations.	Nov 2023
Housing Repairs Improvement Progress Review	To review the actions taken to improve housing management and the delivery of an effective and responsive repair system	April 2024
Councillor Matt Noble, Cabinet Member for Climate Action, Regeneration and Renters	Purpose	Proposed Date
TBC	TBC	TBC

